

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING  
OF  
WICKEN PARISH COUNCIL**

**On Wednesday 3<sup>rd</sup> May 2017**

**at The Sports Club, Wicken at 7.45 pm**

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Cllr Ivens opened the meeting at 7.45pm.

**29/17 To elect a chair for 2017/18**

Cllr Franklin proposed Cllr Ivens. This was seconded by Cllr Cartwright. Cllr Ivens accepted. **Resolved**

**30/17 To elect a vice-chair for 2017/18**

Cllr Rixon proposed Cllr Cartwright, This was seconded by Cllr Forman. Cllr Cartwright accepted. **Resolved**

**31/17 Attendance and apologies;** To receive and accept any apologies.

Cllr. Philip Ivens – Chairman  
Cllr. Celina Francklin,  
Cllr. Richard Forman,  
Cllr. Alan Cartwright,  
Cllr Andrew Edmondson – apologies received  
Cllr Marcus Rixon  
Cllr Ian Howett  
District Cllr. Dennis Loveland – apologies received  
County & District Cllr. Allen Walker, - apologies received  
Sally Willis - Clerk  
1 member of public

**32/17 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wicken Parish Council Code of Conduct to Members and by the Localism Act 2011.

Cllr Ivens declared an interest in item 37/17

**33/17 Public Forum**

There were no comments from the public

**34/17 Approval of Minutes;** To agree the minutes from the Annual Parish Council Meeting held at the Village Hall on *Wednesday 1<sup>st</sup> March 2017* Minutes signed. **Resolved.**

**35/17 To consider and approve to readopt policies and procedures**

Standing Orders, Financial Regulations, Risk Assessment and Asset Register were re-adopted with no changes. **Resolved**

**36/17 To consider and approve items for the external audit**

**a) Governance Statement**

Items from the governance statement were read out and approved. This was signed by the Chair and the Clerk as Responsible Financial Officer. **Resolved**

**b) Financial Statement**

The financial statement was circulated and approved. This was signed by the chair and the clerk. **Resolved**

**37/17 To consider and approve response to planning application S/2017/0867/FUL – 3 no. proposed timber stables and a storage on a concrete base - Buckingham Equine Vets Equine Veterinary Practice, Sparrow Lodge Farm, Wicken Park Road**

There were no objections to the application

**26/17 Finance.**

a) To receive and approve accounts for payment

Payee	CN	Reason	Amount
SLCC	686	Membership (1/3)	34.75
Northants CALC	687	Subscription and Internal Audit	401.90
EON	688	Lighting maintenance	72.34
AH Contracts	689	Dog bin emptying	43.20
AH Contracts	690	Dog bin emptying	43.20
Mrs S Willis	691	Clerk April	158.05
Mrs S Willis	692	Clerk May	158.05
			<u>911.49</u>

**Income**

South Northants Council Precept 1st half 3,630.00  
RESOLVED: Accounts approved and signed

**39/17 To consider and approve purchase of speed monitor device and ongoing use**

Total cost of device and posts would be approximately £4,000, depending on the supplier. Solar Farm funds would be used to fund this. The device would be able to log number of cars and speed. The idea would be to inhibit people speeding and change their behavior. Highways had installed a monitor to gauge the current situation, however this box had been removed and stolen. This matter is now with the police. It was suggested that the box need to be high enough that this cannot happen to our device.

It is proposed that a mobile box is purchased that can be moved to several locations around the village to prevent it being something that it part of the street furniture. There needs to be volunteers who are prepared to change batteries and move to new locations on a regular basis.

It was proposed that the council agree with the purchase of a speed monitor devise in principle, but more information is required from suppliers, and we need a small group of people willing to take ownership.

**40/17 To consider and approve future of employee pension**

The clerk advised that the council were near its staging date for the introduction of the workplace pension. Due to the clerk's salary being significantly below the threshold the council were not obliged to start auto-enrolment. It was proposed that instead of a pension the clerk would be given a salary scale pay rise. Resolved.

**41/17 To receive Village Hall Finances**

Year end figures were shown with a small profit. Whilst Pheonix Rising have completed 12 months in the lease, it appears that only 10 months rent has been paid. They are aware and investigating. There have been a lot of exceptional costs this year, and it is hoped profits will be seen in the coming year.

**42/17 To receive updates on outstanding items and to consider items for the next meeting.**

There is a meeting of the Local Plan working group at the weekend, there are no major concerns but need to make sure that the plans are correct.

Clerk was thanked for her work over the year.

The Chairman closed the meeting at 8.40 pm

**Chairman's Signature**

**Date**

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