

**Wicken Parish Council AGM 8<sup>th</sup> May 2013 at 6pm.**

**Present:** Mr. P. Ivens (Chairman), Cllr. A. Walker, Mrs. C. Franklin, Mr. A. Cartwright, Mr. R. Edmondson, Mr. G. Maloney, Mr. J. Williams.

- **Apologies:** Mrs. L. Clark (Vice Chairman), Mr. B. Clapham, Cllr D. Aaronson.
- **Annual Paperwork:** All Declaration of Interest Forms were signed and completed for the next twelve months.
- **Minutes of Previous Meeting:** Were agreed as a correct record.
- **Matters Arising:**
  - Election of Officers. Mr. P. Ivens was proposed by Mrs. C. Franklin & Mr.R. Edmondson to carry on in his position. Motion agreed by all. Mrs. L. Clarke was proposed by Mrs. C. Franklin and Mr. A. Cartwright to carry on in her position. Motion agreed by all.
  - A plaque to mark the planting of trees on Church Close to commemorate the Queens Jubilee in 2012 may be erected by the Conservation Society in due course.
  - Village Hall – A private Pre-School nursery has approached Berry Estate Agents with regards to letting the Village Hall. They could rent the hall for a fee of £12,000.00 per annum and would put a deposit down of three months' rent to secure this. Mr. G. Maloney is currently dealing with Solicitors and Estate Agents to secure a five year lease. Money raised by renting the Village Hall will be re-invested in the hall accordingly for on-going maintenance and repair work. The Nursery would like to be in the hall by September 2013 in time for the start of the new school term.
  - It was noted that during a recent bell ringing practice at the Village Church, cars were not parked safely. In case of such events, can visitors to the Church still park in the Village Hall car park on such occasions? The Chairman will deal with this accordingly.
- **Planning:**

SNC Application No. S/2013/0369/FUL Dagnall Cottage, Wicken Road. To replace existing picket fence with a 1.8 metre high wall with wrought iron inset and brick pillars between. The Parish Council feel that this application is not in keeping with the village image. Clerk to contact SNC immediately with the Parish Council's comments.
- **Finance:**

The Annual Audit was circulated and signed pending Internal Audit Inspection at 6.45pm.

HMRC & Clerk Issue – Mr. A. Cartwright reports that there are two fines, one for £400.00 and another for £250.00 for Clerk not submitting annual paperwork although has paid all PAYE directly to HMRC. Mr. A. Cartwright has Accountants Tearle & Carver of Buckingham helping with this issue. Tearle & Carver have sent a letter of appeal.

It was noted that the Village Hall has recently had £350.00 spent on it for internal plastering in recent weeks.

The following Cheques were raised:-

Chq #000515	£85.20	Wickstead Leisure	Playground Inspection
Chq # 000516	£14.40	AH Contracts	Dog bins
Chq # 000517	£194.85	NALC	Annual membership
Chq # 000518	£184.02	E-on	
Chq # 000519	£72.34	E-on	

The first half of the precept has now been received for this financial year.

The VAT return for the past 2 years has been submitted for £529.48 refund.

**Matters of Repair & Administration:-**

- Pot holes reported on Dagnall Corner appear to now have been repaired.
- Water leak by Pightle Farm / Cottages – Anglia Water have visited this and can't find a leak. They pressure tested and chlorine tested the area but could not find anything.
- Playground Inspection – Clerk to chase the report as have invoice for inspection.
- Pat testing to Village Hall electrical sockets – Chairman is chasing for the certificate of conformance. This is required for insurance purposes.
- The Chairman and Mr. A. Cartwright have interviewed a lady to take over the position from the current Clerk. Her start date will be September 2013. She is a trained Clerk whereas the current Clerk is not.
- Leckhampstead Road – on-going issue with surface water / leaks / drainage. Mr. A. Cartwright reported that there is now a budget defined (but not yet approved) to do the necessary repair work. He will chase accordingly.

**Any other Business:**

- Japanese Knotweed reported previously in the Village, now appears to have died.
- There has been some littering in the parking area by Park Copse. A sign has been erected stating that the area is under surveillance. No littering has taken place since.
- Western Power have not started the remaining work to the power cables along Cross Tree Road. Chairman to chase.

Meeting closed at 7.00pm.

Minutes agreed as a correct record: \_\_\_\_\_

Dated: \_\_\_\_\_

**Wicken Parish Council Open Meeting 7pm 8<sup>th</sup> May 2013.**

**Present:** Mr. P. Ivens (Chairman), Cllr. A. Walker, Mrs. C. Franklin, Mr. A. Cartwright, Mr. R. Edmondson, Mr. G. Maloney, Mr. J. Williams.

**Apologies:** Mrs. L. Clark (Vice Chairman), Mr. B. Clapham, Cllr D. Aaronson.

- No members of the public attended.
- Cllr. A. Walker read his annual County and District reports.
- In the absence of Cllr. D. Aaronson he emailed his annual reports and this has been circulated accordingly to members of the Parish Council.

Meeting closed at 7.50pm.

Minutes agreed as a correct record: \_\_\_\_\_ Dated: \_\_\_\_\_

DRAFT