

**MINUTES OF THE PARISH COUNCIL MEETING  
OF  
WICKEN PARISH COUNCIL**

**On Wednesday 4<sup>th</sup> March 2015**

**In The Village Hall, Wicken at 7.00 pm**

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**11/15 Attendance and apologies;** To receive and accept any apologies.

Cllr. Philip Ivens – Chairman,

Cllr. Richard Edmondson,

Cllr. Celina Franklin, **Apologies accepted**

Cllr. Jef Williams,

Cllr. Richard Forman

Cllr. Alan Cartwright,

Cllr. Med Blower

Ruth Millard - Clerk

In attendance;

County & District Cllr Allen Walker, **Apologies accepted**

Dist. Cllr. David Aaronson, **Apologies accepted**

PCSO Stephanie Bacon, **Apologies**

Public –

**Public Open Forum** (under adjournment).

**12/15 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wicken Parish Council Code of Conduct to Members and by the Localism Act 2011. None were declared.

**13/15 Minutes of the last Meeting;** Held on Wednesday 7<sup>th</sup> January 2015.

**Resolved;** That the minutes from the Parish Council Meeting held on Wednesday 7<sup>th</sup> January 2015, be approved and signed as a true record.

**14/15 Matters Arising**

**a Highways and footpaths;** to report any defects;

- i. **A422 Diversions;** Discussion of the issues of if there was an accident between the Deanshanger roundabout and the roundabout at Buckingham on the A422. The Police have agreed with Bucks County Council to divert the traffic back to the A5 Roundabout and for a traffic sign to be placed on the exit to Deanshanger, to stop the through traffic to Deanshanger and the potential leakage of traffic through Wicken. The cost of the sign to be borne by the public.

**Resolved;** that the Clerk contacts the Clerk to Deanshanger to ascertain if the Parish Council at Deanshanger would fund a sign stopping the 'through' traffic into Deanshanger.

- ii. **Cable laying mess;** Cllr PI is arranging another meeting with Helen Howard to discuss the state of the road left after the Cable laying.

**b Playground Inspection;** The clerk reported that at the monthly inspections there was nothing to report. Wickstead had been in contact to arrange the annual inspection and the Clerk had agreed to a unaccompanied inspection. An invoice had been raised.

**Resolved;** that the report was noted.

**c Dog Hygiene Bin;** the Dog Hygiene Bin on the Leckhampstead Road has been installed. Cllr CF has proposed that another bin be placed at the Playground on St Johns Road. The Council discussed the merits of placing another bin in the village. The Council agreed to place another bin and agreed that this would be the last one.

**Resolved;** that the Clerk contacts AH Contracts to purchase and install a bin at the Play Park.

**15/15 Planning;** no applications.

**Neighbourhood Plan,** Cllr AC had spoken to Andy Darcy (SNDC), the District Council are developing their Local Plan and therefore he didn't recommend that the Parish Council develop a Neighbourhood Plan. Local Plan Parish Information can be seen at <http://www.southnorthants.gov.uk/4701.htm>

Villages under the Government Directive have to build 10% extra houses but Andy said that as Wicken is so small and pretty that probably 6/7 houses would be sustainable because Wicken would have a limited ability to take 10%. He also advised that the Parish Council produce a;

- Village design statement
- Community Asset Register
- Up to date Parish Plan

All the information must be factual which can then be fed into the District Local Plan.

**Resolved;** to input information into the District Local Plan for Parishes.

#### 16/15 Finance;

- a) **Receipts and Payments of Accounts;** To note the financial statements of accounts and bank reconciliations, to the month end.

**Resolved;** That the accounts are noted.

- b) **Payment of Invoices received;**

#### Payments March 2015

Payee	POWER	Cheque	Amount
ER Millard, Jan 2014 Remunerations	LGA 1972 s112	000586	
ER Millard, Feb 2014 Remunerations	LGA 1972 s112	000587	
E.on Street lighting 02.01.2015	LGA 1972, s14 para	000588	<b>188.12</b>
AH Contracts, Jan 2015 - 7822	Litter (animal Droppings) Order 1991	000589	<b>14.40</b>
Wicksteed Leisure Ltd - 322744	LGA (Misc prov)1972, s19	000590	<b>54.00</b>
ER Millard, March 2014 Remunerations	LGA 1972 s112	000591	
HMRC – 4 <sup>th</sup> Quarter	LGA 1972, s112	000592	
ER Millard, 4 <sup>th</sup> Quarter office expenses	LGA 1972, s112	000593	<b>80.77</b>
AH Contracts, Feb/March 2015, 7875 & 7929	Litter (animal Droppings) Order 1991	000594	<b>261.90</b>
E.on Energy Solutions Ltd. maintenance	LGA 1972, s14 para	000595	<b>72.34</b>
Wicken Village Hall. Rent to 31 <sup>st</sup> March 2015	LGA 1972, s133	000596	<b>280.00</b>

#### Receipts to 20<sup>th</sup> February 2015

Name	Reason	Amount
....1706	Interest – 10.11.2014	<b>0.03</b>

#### ACCOUNT BALANCE – 29<sup>th</sup> January 2015

....1706	<b>747.60</b>
....8268	<b>2505.62</b>
<b>TOTAL</b>	<b>3705.35</b>

**Resolved;** to pay all invoices received

The Clerk requested that the Parish Council pay for her to attend the training day for Openness & Accountability, email 25.02.2015, at the cost of £34.00

**Resolved;** that the Clerk register herself for the Openness & Accountability training session

#### 17/15 Reports;

- County;** no report
- District;** no report
- Police;** no report
- Neighbourhood Watch;** no report.

#### 18/14 Correspondence Circulars and Consultations;

Email –

- 12.01.2015 John Elderby - Changes to bus services 89 and 90/90A
- 13.01.2015 Allen Walker - Changes to bus services 89 and 90/90A
- 27.01.2015 Andi Gibbons - Recruitment Officer
- 30.01.2015 Danny Moody - Northants CALC eUpdate - Jan/Feb 2015
- 16.02.2015 Zurich Insurance - Insurance Renewal for Wicken Parish Council
- 20.02.2015 NCC NEWS RELEASE -BIGGEST EVER TRANSFORMATION OF SERVICES AGREED BY COUNCIL
- 20.02.2015 Ben King - Draft Information and Advice Strategy
- 20.02.2015 John Elderby - RE: Changes to bus services 89 and 90/90A, attached timetables
- 25.02.2015 Ann Kirkland - Openness & Accountability - Should Parish Councils Bother?

**Resolved;** that all correspondence be noted.

#### 19/15 Village Hall;

**Future of the Village Hall;** The Chairman had met with representatives of Michael Graham. They liked the prospect of the hall being rented as offices. They also suggested refurbishing the bottom floor to a residential home. The Council discussed the various prospects for the Hall.

**Resolved;** That ideas needed to be collated in an orderly fashion for the Councillors to be fully informed to discuss. That all feasible options for the Village Hall are sent out to the Councillors at least a week

before the next Parish Council Meeting so that Councillors can reflect on them and discuss at the meeting. In the meantime that Cllrs AC & RF would commission an agent to market the hall at no cost to the Village Hall.

**Governing document & Trustee status;** The Chairman went through the accounts of the previous year and present year to date. He said he would pass the information to the Clerk to upload on to the Charity Commission site. The Trustees were still to be amended, the names of the Councillors as Trustees will be up loaded to the site.

**Resolved;** that the Clerk would upload the accounts for 2013/14 and 2014/15 and amend the Trustees name to that of the Parish Councillors

**20/14 Date and time and venue of the next meeting;**

The Clerk advised that as the next meeting would normally fall on the first Wednesday of May and would normally be the Annual Parish Council Meeting (APCM), because there was an election this year on the first Thursday of May, to be a legal meeting the APCM would need to be postponed until after the 7<sup>th</sup> May 2015. The Clerk read out the Law pertaining to when the APCM & the Annual Parish Meeting could take place.

**Local Government Act 1972, Sch 12, para 7 (2)** In a year which is a year of ordinary elections of parish councillors, the annual meeting of a parish council shall be held on, or within fourteen days after, the day on which the councillors elected at that election take office, and in any other year the annual meeting shall be held on such day in May as the parish council may determine.

**Local Government Act 1972, Sch 12, para 14 (1)** The parish meeting of a parish shall assemble annually on some day between 1<sup>st</sup> March and 1<sup>st</sup> June, both inclusive, in every year

The Annual Parish Meeting & The Annual Parish Council meeting to be held at the Village Hall Wicken, are still to be determined.

The Chairman closed the meeting at 8.50pm.

**Chairman's Signature**

**Date**

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