

**MINUTES OF THE PARISH COUNCIL MEETING  
OF  
WICKEN PARISH COUNCIL**

**On Wednesday 2<sup>nd</sup> July 2014**

**In The Village Hall, Wicken at 7.00 pm**

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**42/14 Attendance and apologies;** To receive and accept any apologies.

Cllr. Philip Ivens - Chairman  
Cllr. Richard Edmondson  
Cllr. Celina Franklin, **Apologies accepted**  
Cllr. Jef Williams,  
Cllr. Alan Cartwright, **Apologies accepted**  
Cllr. Richard Forman  
Ruth Millard - Clerk

In attendance;  
County & District Cllr Allen Walker,  
Dist. Cllr. David Aaronson, **Apologies accepted**

Cllr. Lynda Clark gave her resignation letter to the Chairman.

Public 2

**Public Open Forum** (under adjournment).

Leo McNeir gave a presentation of the Northamptonshire ACRE; bulk oil and LPG buying scheme. There is a membership fee £20.00 per annum. The coordinator will email the group once a month, to ask for an order. There is no requirement to purchase each month, there is a minimum order of 500 litres and once the order is made it is a legal and binding contract. The coordinator passes the order on to the contact at ACRE who sends it to the contractor. The contractor will email back the price of the oil that month and the delivery date, which will be forwarded on to the group. Each group member will receive an individual invoice from the contractor.

The benefit to the customer is the saving they will make because their oil has been purchased in bulk by adding a group of customers together.

The benefit to the Village is that as all the deliveries are made on the same day, which saves the roads in the village from numerous HGV visits.

**If anyone has an interest in joining the group please email [mneir@waitrose.com](mailto:mneir@waitrose.com) for more information.**

**43/14 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wicken Parish Council Code of Conduct to Members and by the Localism Act 2011. None were declared.

**44/14 Minutes of the last Meeting;** Held on Wednesday 7<sup>th</sup> May 2014.  
**Resolved;** That the minutes from the Annual Parish Council Meeting held on Wednesday 7<sup>th</sup> May 2014, be approved and signed as a true record.

**45/14 Matters arising.**

**a. Highways and footpaths;**

- i. Leckhamstead Road Drains;** are being completed. The residents have been advised of an over-run of original programme. The Parish Council expressed a thank you to Cllr Alan Cartwright and Cllr Allen Walker for their diligence to keep pressure on, over the last 3 years, to get this job done.
- ii. A422 Diversions;** Cllr David Aaronson was unable to attend to tonight to give an update.  
**Resolved;** that the Clerk email Cllr David Aaronson to ask if he has an update.

**b. Village;**

- i. Village Hall update regarding Letting;** Cllr Alan Cartwright had sent an update. He is handling (ably guided by Richard Foreman) the negotiations with Giggles via our solicitors and our latest position is as follows; Agreement has been reached for the parking of two cars for tenants of the Old School House at weekends and after 6.30 pm with the understanding that Giggles remains free to work at the Village Hall at weekends without interruption from those tenants and that during all periods the car

park is kept clear of any tenants work/maintenance vehicles. Regarding the break clause our latest offer of the 16<sup>th</sup> June is for a 4 month rent free period upfront, with a further 2 months' rent free period after 2.5 years if the break clause is not exercised. I checked with our solicitor on the 26<sup>th</sup> June and no response has been received. Also we want them to pay a 3 months deposit, this seems to have been accepted. If the solicitor gets further feedback next week he with contact me via my mobile.

**Resolved:** That the Council note the report

ii. **Village Notice boards;** the Notice board on St. John's Lane has been refurbished. The plastic in the window had to be purchased all the rest of the material Mr Millard supplied out of his stock. The work did take 3 hours.

**Resolved:** That the Council note the report.

iii. **Playground;** the Clerk reported that the seats had been purchased in the name of the Council, therefore the VAT can be reclaimed. Mr Millard had spent an hour fitting them. The Inspection Report had been received and circulated to the Council. The Council discussed the report. The wooden lower panels have rot and need replacing, that mainly the park needed painting and some signs need to be placed at the entrance.

**Resolved;** that the Council note the report and asked the Clerk to organise signs to be placed at the entrance.

#### 46/14 Planning;

##### **APPLICATIONS**

18.06.2014 - **S.2014.0852.LBC** Briary Lodge Lillingstone Lovell Wicken

18.06.2014 - **S.2014.0851.FUL** Briary Lodge Lillingstone Lovell Wicken Demolition of outbuildings, barns, glasshouses and existing extension to farmhouse and construction of a new courtyard extension and outbuilding, use of land as garden and site wide landscape enhancements.

**Resolved;** No Objections

**DECISIONS - S/2014/0470/MAF** Mountmill Farm Stratford Road Wicken Solar Park, to include the installation of solar panels, with transformer housings, sub station, security fencing and cameras, landscaping and other associated works, cable route/trench. Decision 5 June 2014. This application has been refused. Cllr. Allen Walker reported that he had not been able to attend the Committee meeting. Unfortunately councillors, who didn't live in the area, had objected. The Planning Officers had recommended refusal because of the access problems. They are expecting that the application will go to appeal.

#### 47/14 Finance;

- a. **Accounts for Payment;** Details of financial payments required for the month had been circulated and the month end for May 2014 bank balance figure after income and expenditure during the month.

Payee	POWER	Cheque Number	Amount
Fenland Leisure Products Ltd		000553	<b>CANCELLED</b>
Wickstead Leisure	LG(misc Prov)A 1976, s19	000554	<b>54.00</b>
AH Contracts, April 2014	Litter (animal Droppings) Order 1991	000555	<b>21.60</b>
AH Contracts, May 2014	Litter (animal Droppings) Order 1991	000556	<b>14.40</b>
ER Millard, June 2014 Remunerations	LGA 1972 s111	000557	
HMRC, April – June 2014, 1st quarter	LGA 1972 s111	000558	
ER Millard, Office Expenses	LGA 1972 s112	000559	
GJ Millard, refurbish village notice board	LGA 1982, s142	000560	<b>84.38</b>
GJ Millard, buy & fit swings	LG(misc Prov)A 1976, s19	000561	<b>109.80</b>
E.on Street Light maintenance to 30/06/14	Highways Act 1980,s301	000562	<b>72.34</b>
AH Contracts, June 2014	Litter (animal Droppings) Order 1991	000563	<b>14.40</b>

##### **Receipts to 30<sup>th</sup> May 2014**

Name	Reason	Amount
....1706	Interest – 09.02.2014	<b>0.03</b>
	Interest – 11.03.2014	<b>0.03</b>
	Interest – 11.04.2014	<b>0.03</b>
	Interest – 11.05.2014	<b>0.03</b>

##### **ACCOUNT BALANCE – 27<sup>th</sup> May 2014**

....1706	<b>747.39</b>
....8268	<b>3061.10</b>
<b>TOTAL</b>	<b>3808.49</b>

**Resolved;** that all payments presented be signed and paid.

- b **Discuss and decide on 2 Signatories;** as Linda Clark has resigned the Council needs another signatory. The Clerk advise that the Council appoint 1 extra Councillor.

**Resolved;** that Cllr. Richard Edmondson and Cllr. Richard Forman would be signatories alongside the Chairman.

- c **Sign Bank Mandate;** the paperwork was given to the Councillors, to take to the Bank with the necessary documents to have authorized and give back to the Clerk.
- d **Discuss Internal Auditors Report;** The Internal Auditors report had been circulated to the Council. The Clerk reported that the internal auditor report has been sent to the External Auditor along with the Annual Return. Most of the items left 'to do' are centred around the Play Equipment. Her understanding of the play equipment is that it was purchased by Mums but the Parish Council have now taken on the responsibility of the Play equipment. The Internal Auditor report states that the Play Equipment should have a regular inspection, (ideally weekly), it should be covered by the Risk Assessment and on the Asset Register and Insurance schedule. The Clerk offered to inspect the play equipment on a monthly basis. The other item noted on the Internal Auditors Report is the Register of Interest Forms - just after the May meeting she did get all the completed forms and these are being sent to the Monitoring Officer.

**Resolved;** that the Clerk would inspect the play equipment once a month and give a report to Council at its' meetings, also to add the play equipment to the Assets Register. Contact the Insurance Company to add the play equipment to the schedule and update the Risk Assessment to include the Play Ground.

**48/14 Reports;**

- a **County;** 90 Bus; the city bus has to reapply for its contract in September, this is being renegotiated at the present time. Leckhampstead drains have overrun but residents and the Council have been informed. The work that is being done is exemplary. Cllr Allen Walker explained about Empowering Councillor Money, he has a 'pot' of money to help the Parish Council achieve projects for the community. The Council would need to put in a bid to him and explain the project and the costs.
- b **District;** none
- c **Police;** this area has the lowest crime figures in the Northamptonshire area. Nigel Phelps is the new PCSO. His contact details are Towcester Police, Watling Street, NN12 6DE. [nigel.phelps@northants.pnn.police.uk](mailto:nigel.phelps@northants.pnn.police.uk) . The telephone number for Police Crime 03000 111222, for low level 101.
- d **Neighbourhood Watch;** none

**49/14 Correspondence Circulars and Consultations;** the Council noted the following correspondence;  
**Email –** 16.06.2014 Leckhamstead Road, Wicken - Prolonged duration of carriageway drainage works

**50/14 Councillors Open Forum** (under adjournment).

**51/14 Date and time and venue of the next meeting;** The next Parish Meeting will be held at the Village Hall, Wicken on Wednesday 3<sup>rd</sup> September2014 at 7.00 pm

**The Chairman closed the meeting at 8.00pm.**

**Chairman's Signature**

**Date**

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